

DRAFT MINUTES

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Meeting ID	111
Committee	Assets and Facilities Sub-Committee
Date	03/10/2022
Attendees	Richard Ash (Chair) Peter Williams (Vice-Chair) Joan Atkins (Committee Member) Andrew Henderson (Committee Member) Jacqui Orme (Committee Member) Iain Palmer (Committee Member) Robert Phipps (Committee Member) All Councillors (Notify)

Item ID	186
Item Title	Apologies for Absence
Summary	An apology for absence was received from Councillor P Williams Resolved that the apology be noted.

Item ID	187
Item Title	Declarations of Interest
Summary	None were received.

Item ID	188
Item Title	Minutes
Summary	Members considered the minutes of the Assets & Facilities Sub-Committee meeting held on 25 July 2022. Resolved that the minutes of the Assets & Facilities Sub-Committee meetings held on 25 July 2022 be approved and signed as a correct and accurate record of the meeting. Proposed Cllr Palmer, Seconded Cllr Ash, Unanimous

Item ID	189
Item Title	Action Point Update
Summary	Update on outstanding action points

Item ID	191
Item Title	Replacement CCTV
Summary	IW explained recent changes in Police stakeholders, and hoped to clarify revised contact details shortly.

Item ID	233
Item Title	Town Toilets
Summary	IW advise the committee that the final planning permission for the point toilets had now been approved. IW will arrange a joint press release with TDC for the purposes of public information.

Item ID	234
Item Title	Community Units
Summary	No significant change planning application submission progressing and legal transfer progressing.

Item ID	235
Item Title	Bitton Park
Summary	No significant change, Planning application submission progressing. IW explained a possible alternative should planning issues be unsurmountable.

Item ID	236
Item Title	Bitton House & Orangery
Summary	Listed building consent is in and due back mid October for the lightning conductor and flagpole.

Item ID	237
Item Title	Sea Front Lamp Columns
Summary	Query regarding brightness had been sent to DCC and a reply is expected soon.

Item ID	238
Item Title	New Website & ModernGov
Summary	Both installed and awaiting training for admin staff to reload documents back to May 2019

Item ID	239
Item Title	Lightning Protection & Flag Pole
Summary	As described in item 9

Item ID	240
Item Title	Intruder Alarm / Access Control
Summary	Access control installed, intruder alarm in progress.

Item ID	242
Item Title	Pay & Display Report
Summary	<p>IW listed previously raised items to be considered in the forthcoming review and asked members for any additional items they wished to be considered. The list is now.</p> <ul style="list-style-type: none"> • Public combined day/night permit at same rate as recently offered to previous permit holders • Increase the number of public permits available to purchase to 25 • To consider a 6-hour parking options for longer room hires • To consider amending the no return within 1 hour restriction • To investigate the possibilities of paying for parking with a room hire <p>IW advised that ideally the report would come to the November committee but due to other pressures and the availability of DCC officers may have to be January committee.</p>

Item ID	243
Item Title	Bus Shelters
Summary	IW shared images of the bus shelter options under discussion with DCC and will update as things progress.

Item ID	194
Item Title	Recap on any new Action Points from meeting
Summary	IW to arrange joint press release with TDC regarding toilets by end of October.

Item ID	195
Item Title	Date of Next Meeting
Summary	<p>Monday 21st November 2022 @ 15:30</p> <p>Monday 23rd January 2023 @ 15:30</p> <p>Monday 20th March 2023 @ 15:30</p>